
Understanding the health and social impact of 'Volunteering 4 all', a volunteering programme for out of work individuals.

A Data Management Plan created using DMPonline

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Template: University of Manchester

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Understanding the health and social impact of 'Volunteering 4 all', a volunteering programme for out of work individuals.

Manchester Data Management Outline

- Ethics
- Yes - Part of a collaboration and owning or handling data
- Re-use existing data (please list below)

Re-use data collected by the charity 'Volunteering 4 Health. This includes demographic data and self reported: health status, employment status, general happiness, self esteem and physical activity status.

- University of Manchester Research Data Storage Service (Isilon)
- < 1 TB
- Yes

Volunteering 4 All will be providing data

- 0-4 years
- Pseudonymised personal data

The data will be stored on University of Manchester servers. Personal information will be pseudonymised before it is sent to the researcher.

- No
- No
- No
- No

Edward Stagg

2019-08-13

Project details

To understand the impact of a volunteering programme, 'Volunteering 4 All', on people's physical health, self-esteem and general happiness. To explore whether volunteering programmes such as this increase the employability of people attending the service and lead to people getting back into paid employment.

We follow the University of Manchester policies and guidelines on data management, sharing and security. The University of Manchester Records Management Policy, The University of Manchester Data Protection Policy, The University of Manchester Intellectual Property Policy and The University of Manchester IT policies are relevant to the research project.

Responsibilities and Resources

Edward Stagg

Existing personnel - Edward Stagg

Data Collection

None

Data will not be collected or created by the researcher

Documentation and Metadata

Supporting documentation will include information about how the data was collected, including a copy of the survey and a copy of the study protocol. Results and analyses will accompany data - this will explain key output measures and explanations of why particular analyses were completed. Dates in which data was collected will be recorded. Contextual information about data structure, data collection and control mechanisms, and documented analyses and results will accompany the data.

Ethics and Legal Compliance

Ethical consent has been obtained by Volunteering 4 All which permit the sharing of data to 3rd parties for the purpose of measuring social impact. Data will be pseudonymised before it is sent to the researcher and therefore participants will not be identifiable. Ethical approval will be sought from the University of Manchester ethical review board (proportional UREC review)

The University of Manchester will own the copyright and IPR of the data generated. Data will not contain identifiable information and as such, no restrictions are necessary. Volunteering 4 All will continue to own the original data shared with the University of Manchester.

Storage and backup

Data will be stored using the University's data storage system which is automatically backed up.

Only the PI will have access to the data. The collaborator is a researcher at the University of Manchester. The data will be stored on UoM servers

Selection and Preservation

Research data will be kept for a minimum of 5 years and a maximum of 10 years using the University RDS.

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Data Sharing

Shared data will not be shared by the UoM however, Volunteering 4 All may decide to share data as they please.

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